

The Constitution of **CODING CLUB** *PRPCEM*

“Beyond Books, Into the Code”



“Empowering Coders to Innovate Beyond Boundaries”

Academic Year : 2024 - 2025

Key Members:

President Coding Club - Mohammad Alim

Faculty Coordinator - Prof. A. A. Tayade

Dean Student Welfare - Dr. S. K. Nanda

Date of Ratification : 23/10/2024

Effective Date : 23/10/2024

Version: 1.0 (2024-2025)



Preamble

The Constitution of

CODING CLUB

PRPCEM

WE, THE ESTEEMED MEMBERS OF THE CODING CLUB PRPCEM, having solemnly resolved to constitute a robust and enduring framework for the governance of our club, **UNITED** by our passion for technology and innovation, do hereby **ESTABLISH THIS CONSTITUTION** to secure for ourselves and our future members:

A VIBRANT AND COLLABORATIVE ENVIRONMENT that nurtures creativity,
A SPIRIT OF TECHNICAL ADVANCEMENT that inspires the pursuit of knowledge,
ESSENTIAL SKILLS DEVELOPMENT for the empowerment of each member, and

A CULTURE OF EXCELLENCE in all endeavors of the Coding Club, and to **UPHOLD** the values and principles that define our community. This **CONSTITUTION** shall serve as a binding instrument that delineates the fundamental laws and organizational structure guiding our activities, ensuring that each member actively contributes to our collective success.

IN OUR QUEST to promote a just, efficient, and harmonious structure, we **HEREBY ADOPT, ENACT, AND GIVE TO OURSELVES** this Constitution, with a pledge to adhere to the duties and responsibilities set forth herein, and to address any breaches in accordance with the protocols established.
Adopted on this **23rd day of October, 2024.**

Adoption of the Constitution

We, the **Core Team** of the **Coding Club PRPCEM**, having convened with a shared purpose of establishing a robust and enduring framework for the governance and operations of the club, do hereby adopt this **Constitution** for the **2024-2025** academic year.

This Constitution has been carefully drafted to articulate the club's principles, responsibilities, and internal regulations, ensuring the effective and harmonious functioning of the Coding Club.

The drafting and approval of this Constitution have been overseen by the following Core Team members:

1. **Karamveer Singh Oberoi**– Treasurer / Technical Team Co-Head
2. **Sujal Bhugul** – Technical Team Head
3. **Mohammad Alim** – President

This Constitution is recognized as the **supreme governing document** of the Coding Club PRPCEM. It supersedes any prior informal rules, guidelines, or directives and shall be binding upon all current and future members of the club.

The authority of the Constitution is vested in the **President**, who represents the highest office within the club, subject only to the oversight of the **Faculty Coordinator, Dean of Student Welfare**, and **the Principal**. The Coding Club shall operate under the guidance of these authorities, who may intervene when necessary to ensure alignment with the broader mission of the institution.

Furthermore, the Coding Club, being a **student-led organization** under the **Student Welfare Department**, reports directly to the **Dean of Student Welfare, Vice-Principal, Principal**, and Director of P.R. Pote Patil College of Engineering and Management.

This Constitution shall take effect immediately upon its ratification by the Core Team and shall remain in effect until such time as it is amended or replaced by future Core Teams.

Ratified on: 22/10/2024

Effective Date: 23/10/2024

Sujal Bhugul,
Technical Team Head,
Coding Club PRPCEM

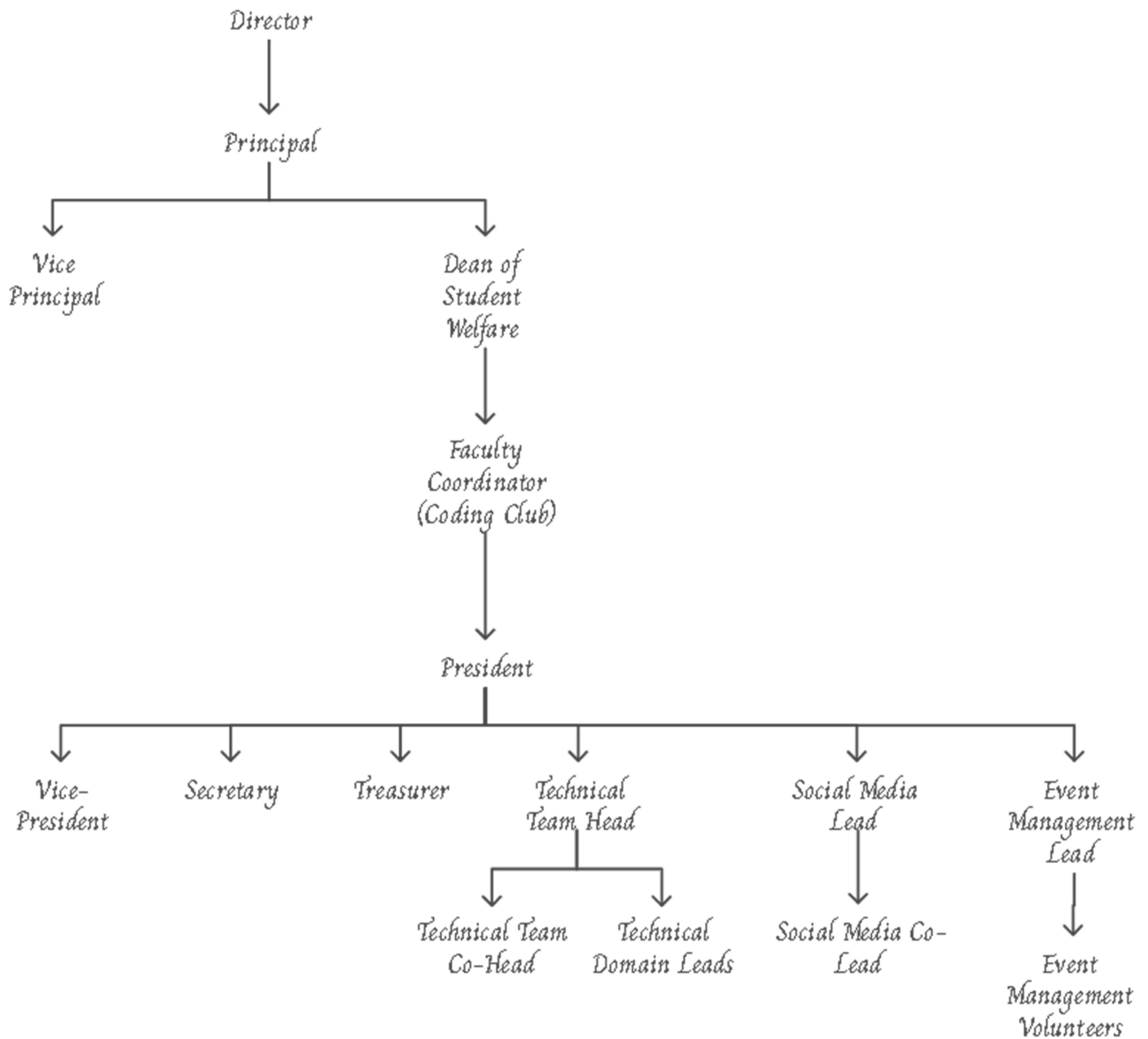
Karamveer Singh Oberoi,
Treasurer / Technical Team Co-Head,
Coding Club PRPCEM

Mohammad Alim,
President,
Coding Club PRPCEM

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Organizational Chart



Article I: General Provisions

a) Name:

- The organization shall be known as **the Coding Club PRPCEM**, hereinafter referred to as "the Club."

b) Authority:

- The **President of the Coding Club PRPCEM** is the **highest authority** within the Club, and their decisions are **final and binding**, except when overturned by the **Faculty Coordinator, Dean of Student Welfare, Vice Principal, Principal, or Director** of the institution.

c) Independence of the Club:

- The **Coding Club PRPCEM** is an independent entity of **P.R. Pote Patil College of Engineering and Management (PRPCEM)**, but it falls under the **Student Welfare Department**, which is governed by the **Dean of Student Welfare**. The Club does not fall under any academic department, and it reports directly to the:

- Faculty Coordinator (Coding Club),
- Dean of Student Welfare,
- Vice Principal,
- Principal, and
- Director of the College.

d) Collaboration Policy:

- The Coding Club shall collaborate with other clubs or forums only if the Core Team deems it necessary. The Club will not engage in organizing events or technical tasks for the sake of external departments unless it aligns with its mission. No collaborations with external forums, departments, or clubs will be permitted unless mutually beneficial and technically relevant.

e) Technical Club Status:

- The Coding Club PRPCEM is the **sole technical club** within the College. As such, it is prohibited from organizing non-technical events such as poster competitions, treasure hunts, or any events that do not strictly relate to coding, programming, or other technical domains.

Article II: Membership and Participation

a) Active Participation:

- All members are required to actively participate in the Club's activities. This includes regular attendance at meetings, active involvement in discussions, and contributions to events and projects.

b) Absence and Notification:

- Members unable to attend meetings or events must notify the Faculty Coordinator or the Core Team in advance with a valid reason for their absence. Failure to do so will result in disciplinary action as defined in Article IV.

Article III: Attendance and Engagement Requirements

a) Mandatory Attendance:

- Members must attend a minimum of 75% of all scheduled meetings and events. Failure to meet this attendance requirement will result in disciplinary actions as per Article IV.

b) Exceptions:

- Members may be excused for valid reasons, provided they inform the relevant authorities beforehand. Unexcused absences will lead to the implementation of the Strike System detailed below.

Article IV: Disciplinary Measures

a) Strike System:

- To ensure accountability, the Club operates on a strict **three-strike policy**:
 - i. **First Strike**: A formal warning.
 - ii. **Second Strike**: Temporary suspension from all Club activities for a period of one month.
 - iii. **Third Strike**: Permanent removal from the Club, with an official ban on future participation in Coding Club activities and events.

b) Issuance of Strikes:

- Inactivity,
- Unexcused absences,
- Violations of the Club's code of conduct, as outlined in **Article V**.

Article V: Code of Conduct

a) Professional Conduct:

- All members of the Club are expected to maintain the highest standard of professionalism in all interactions, both online and offline.

b) Zero Tolerance Policy:

- Discrimination, harassment, or the use of offensive language is strictly prohibited and will result in immediate disciplinary action.

c) Collaborative Respect:

- All members shall respect differing opinions and contribute positively to collaborative projects. Hostile or uncooperative behavior will result in a formal strike.

Article VI: Communication Protocol

a) Communication Standards:

- All communication within the Club, including WhatsApp groups and meetings, must be professional and relevant to the Club's activities. Members found spamming the group or engaging in irrelevant discussions will receive a formal warning.

b) Direct Queries:

- Any important or specific queries must be addressed directly to the Core Team or Faculty Coordinator, rather than using group channels inappropriately.

Article VII: Confidentiality of Information

a) Confidentiality Clause:

- All internal discussions, projects, and intellectual property developed within the Club are to remain confidential. Unauthorized disclosure of any such information to external parties without prior approval from the Core Team is strictly prohibited and will result in immediate expulsion

Article VIII: Organizational Structure

a) Core Team:

- The Core Team consists of the President, Vice-President, Secretary, and Treasurer. Each position carries specific responsibilities, as outlined below:
 - i. President:
 - The **President** is the final decision-maker on all Club matters and exercises ultimate authority over the Club. The President's decisions cannot be challenged by any member other than the Faculty Coordinator, Dean, or higher authorities.
 - ii. Vice-President:
 - Assists the President in executing their duties and steps in as the acting President when necessary.
 - iii. Treasurer:
 - Manages all financial transactions and ensures proper fund allocation.
 - iv. Secretary:
 - Maintains records, meeting minutes, and manages internal communication.

Article IX: Technical and Event Teams

a) Technical Team:

- The Technical Team Head and Co-Head oversee all technical operations of the Club, ensuring high standards in all projects and training sessions. Any failure to meet deadlines or quality standards will result in corrective action.

b) Social Media Team:

- The Social Media Lead and Co-Lead are responsible for managing the Club's online presence. Unauthorized posts or unprofessional representation will result in immediate corrective measures.

c) Event Management Team:

- The Event Management Lead coordinates all events and ensures alignment with the Club's mission. Poorly managed events or those not aligned with the Club's objectives will result in the Event Lead's suspension from duties.

Article X: Certification and Award Policy

a) Certifications:

- All official certifications awarded by the Coding Club PRPCEM shall bear the permanent signatures of the:
 - i. Faculty Coordinator (Coding Club),
 - ii. Dean of Student Welfare, and
 - iii. Principal
- These signatures are final and mandatory for all official certifications issued by the Club.

b) Awards and Prizes:

- Prizes shall be awarded solely based on technical merit and contributions to the Club's projects.
- Monetary and non-monetary awards may be distributed to recognize extraordinary contributions, provided they align with the Club's mission.
- All prize distributions must receive approval from the Faculty Coordinator and the Core Team before being finalized.

c) Non-Technical Exclusion:

- No prizes or recognition will be awarded for non-technical events or activities, as these are not aligned with the Club's technical focus. Non-technical events will not qualify for prize distribution.

Article XI: Amendments and Interpretation

a) Amendments:

- Amendments to this Constitution can only be made by the Core Team and must be ratified by the Faculty Coordinator. All amendments must align with the principles and objectives of the Coding Club PRPCEM.

b) Final Interpretation:

- The President, in consultation with the Faculty Coordinator, reserves the right to interpret any provision of this Constitution. The President's interpretation shall be final, barring any intervention by the higher authorities (Dean, Vice Principal, Principal, or Director)

Article XII: Signatures

We, the undersigned, hereby declare that this **Constitution of the Coding Club PRPCEM (2024-2025)** has been thoroughly reviewed, approved, and ratified by the core team members. It is understood by all parties involved that this Constitution serves as the guiding document for all club operations, and any member who joins the Coding Club PRPCEM is bound by its regulations.

This Constitution has been ratified on **22/10/2024** and shall come into effect on **23/10/2024**, serving as the governing structure for the Coding Club PRPCEM for the duration of the 2024-2025 academic year or until it is amended or replaced by future teams.

Signatures of Core Team Members:

Sujal Bhugul,
Technical Team Head,
Coding Club PRPCEM

Karamveer Singh Oberoi,
Treasurer / Technical Team Co-Head,
Coding Club PRPCEM

Mohammad Alim,
President,
Coding Club PRPCEM

Endorsement by Faculty Coordinator and Dean of Students Welfare:

Prof. A. A. Tayade
Faculty Coordinator,
Coding Club PRPCEM

Dr. S. K. Nanda,
Dean Student Welfare,
PRPCEM

Endorsement by Principal and Management:

Dr. P. M. Jawandhiya,
Principal,
PRPCEM

Dr. P. M. Khodke,
Director,
PRPCEM

Conclusion

The Coding Club PRPCEM pledges to operate under the rules and regulations established in this Constitution. All activities, events, and collaborations conducted under the name of the Coding Club shall adhere strictly to the guidelines outlined here.

Any amendments or modifications to this Constitution shall be made only by the approval of the current Core Team, Faculty Coordinator, and Dean of Student Welfare, with consultation from the Principal and Director.

This document is effective and binding from **23/10/2024** and will serve as the foundation for the governance of the Coding Club PRPCEM.



VISION

“To become a hub of innovation and technical excellence, empowering students with the skills and knowledge to thrive in the ever-evolving field of technology.”

MISSION

“To provide a collaborative and inclusive environment where members can develop their coding skills, work on innovative projects, and participate in competitions, workshops, and events that promote continuous learning and growth.”

FUTURE REFLECTIONS

“As the **Coding Club PRPCEM** moves forward, we aim to expand our reach by hosting more inter-college hackathons, workshops, and coding bootcamps. Our goal is to foster greater collaboration with industry partners, ensuring our college students are prepared to tackle real-world challenges. Let us continue to innovate, learn, and grow together.”

“Even in a space driven by innovation, a framework is essential. A constitution brings direction, accountability, and unity to the creative chaos, ensuring that a shared vision turns into a collective reality.”

- Linus Torvalds, Creator of Linux